

Planning Improvement & Standards Manager

- Responsible for Enforcement and Support teams
- Performance reporting & monitoring, business continuity and risk assessments
- Service improvements, best practice and alignment of processes across teams
- Contracts and related finance, budget and procurement matters
- Customer and client engagement
- FOI responses
- Safeguarding rep and Coach
- Customer redesign project

Enforcement team -

Team Manager, 2 Enforcement Officers, 1 Triage Officer

Enforcement plan sets out how complaints will be recorded and timescales for responses

**290 + enquiries/complaints received since 1 April
400 cases closed**

Monitoring commencement - compliance with conditions and CIL procedures

Support team - Team Supervisor, 3 Support Officers, 1 Compliance Officer and 1 Temp Compliance assistant

Processing planning comments (7,000 since April) & answering general enquiries referred by Customer Solutions

Text messaging - 16,000 + sent since 1 April 2019

Administration of all Planning & Enforcement appeals

Administration of DC Committee

Issuing decisions - 200 + per month

Issuing CIL liability notices

Administrative support for Arboriculture service and case officers

Enterprise - Validation

<ul style="list-style-type: none">Active Tasks, Grouped by Type<ul style="list-style-type: none">Return Invalid ApplicationSend Invalid Reminder Letter 1Send Invalid Reminder Letter 2PreApp - ValidateSend Invalid Reminder Letter PARecently Completed<ul style="list-style-type: none">Validation Task - PreApp PA/20/0044Validation Task - PreApp PA/20/0044Validation Task - PreApp PA/20/0044Validation Task - PreApp PA/20/0044Validation Task - Urgent 20/03475/WSend Invalid Reminder Letter 20/0290Send Invalid Reminder Letter 20/0303	<ul style="list-style-type: none">Active Tasks<ul style="list-style-type: none">Send Invalid Reminder Letter PA/20/CSend Invalid Reminder Letter PA/20/CRecently CompletedAvailable Tasks, Grouped by Type<ul style="list-style-type: none">Invalids Over 6 WeeksValidation - UrgentValidation - Main<ul style="list-style-type: none">Validation Task 20/03449/FUL HillValidation Task 20/03466/LBCALTValidation Task 20/03465/FUL GecValidation Task 20/03464/FUL YorValidation Task 20/03463/DETAILValidation Task 20/03462/FUL Mo	<ul style="list-style-type: none">Active TasksRecently CompletedAvailable Tasks, Grouped by Type<ul style="list-style-type: none">Invalids Over 6 WeeksValidation - Urgent<ul style="list-style-type: none">Validation Task - Urgent 20/03511/VValidation - MainValidation - Quality CheckPreApp - Validate
---	---	---

Enterprise - Determination

Active Tasks, Grouped by Type

- ! Site Visit
- ! Site Notice Posting
- ! Write Recommendation
 - ! Write Rec & Idox Events 20/0258
 - R Write Rec & Idox Events 20/02842
 - R Write Rec & Idox Events 20/02958
 - A Write Rec & Idox Events 20/02895
 - A Write Rec & Idox Events 20/02955
 - A Write Rec & Idox Events 20/0295-
 - A Write Rec & Idox Events 20/02878
 - A Write Rec & Idox Events 20/02998
 - A Write Rec & Idox Events 20/0303:
 - A Write Rec & Idox Events 20/03032
 - A Write Rec & Idox Events 20/02528
 - A Write Rec & Idox Events 20/02529

Active Tasks, Grouped by Type

- R Write Recommendation
- R PreApp - Decision
- A Site Notice Posting
- A Write Recommendation - Reduced Deta
- G CIL Determine Exemption
- G CIL Determine Exemption 20/02928/H
- G Site Visit
- G Site Visit 20/03309/HOUSE 28 Hillyde
- G Site Visit 20/03411/HOUSE 53 Cresce
- G Site Visit 20/03452/HOUSE Timbers
- G Site Visit 20/03453/FUL Timbers

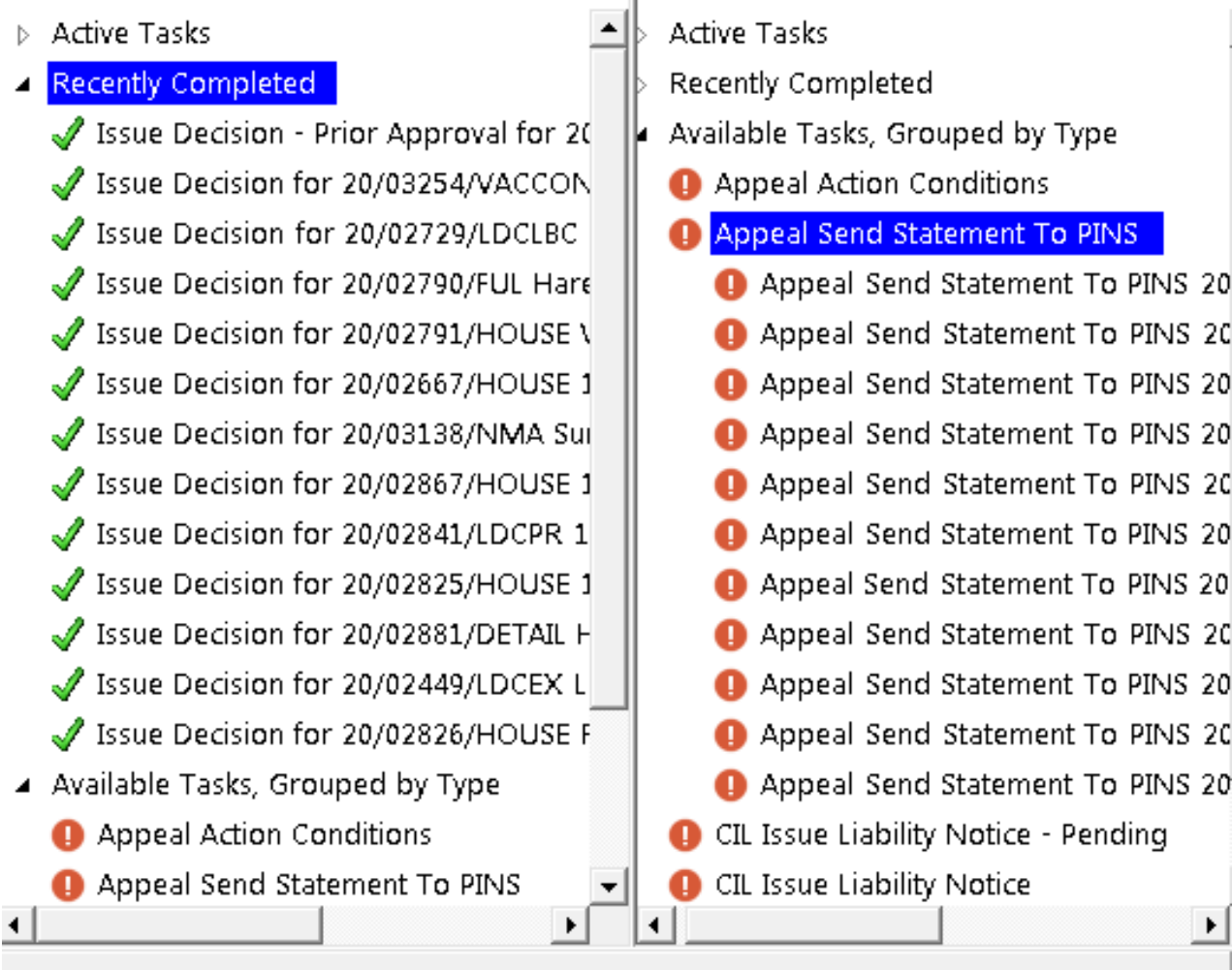
▷ Recently Completed

▷ Available Tasks

Active Tasks, Grouped by Type

- ! Statement Common Ground
 - ! Appeal Write Statement
 - ! Appeal Write Statement [Due by
 - ! Site Visit
 - ! Sign Off Decision North
 - ! Decision Sign Off 20/02877/MMA
 - ! Write Recommendation
 - ! CIL Determine Exemption
 - R Parish Consultation
 - R Parish Consultee Replied: 30/11/2
 - R Parish Consultee Replied: 30/11/2
 - R Write Recommendation PPA
 - A Site Notice Posting
 - G PreApp - Decision
- ▷ Recently Completed

Enterprise - Decisions



▶ Active Tasks

- ▶ **Recently Completed**
 - ✔ Issue Decision - Prior Approval for 20/02729/LDCPR 1
 - ✔ Issue Decision for 20/03254/VACCOM
 - ✔ Issue Decision for 20/02729/LDCPR 1
 - ✔ Issue Decision for 20/02790/FUL Hare
 - ✔ Issue Decision for 20/02791/HOUSE V
 - ✔ Issue Decision for 20/02667/HOUSE 1
 - ✔ Issue Decision for 20/03138/NMA Su
 - ✔ Issue Decision for 20/02867/HOUSE 1
 - ✔ Issue Decision for 20/02841/LDCPR 1
 - ✔ Issue Decision for 20/02825/HOUSE 1
 - ✔ Issue Decision for 20/02881/DETAIL H
 - ✔ Issue Decision for 20/02449/LDCPR 1
 - ✔ Issue Decision for 20/02826/HOUSE F
- ▶ Available Tasks, Grouped by Type
 - ! Appeal Action Conditions
 - ! Appeal Send Statement To PINS

▶ Active Tasks

- ▶ Recently Completed
- ▶ Available Tasks, Grouped by Type
 - ! Appeal Action Conditions
 - ! **Appeal Send Statement To PINS**
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! Appeal Send Statement To PINS 20
 - ! CIL Issue Liability Notice - Pending
 - ! CIL Issue Liability Notice



© Crown copyright and database rights 2020
Ordnance Survey 100019428



Sevenoaks District Council GIS Team
ESRI ArcGIS QuickCapture Demo

Photo: 6 Date Taken: 27/11/2020 14:14:44



Scale © Crown copyright and database rights 2020
Ordnance Survey 100019428

Scale Aerial Image Date: 02/08/2018
© Copyright Getmapping PLC & Bluesky Ltd 2018

Description: Pavement and railings



Send emails, text messages and letters to your users

Try GOV.UK Notify now if you work in central government, a local authority, or the NHS.

[Create an account](#) or [sign in](#) if you've used it before



Control your content

You do not need any technical knowledge to create email, text message or letter templates.



See how your messages perform

Track how many messages you've sent and find out which ones are not being delivered.



NatureScot	Scottish Natural Heritage
Electoral Registration_Sedgemoor	Sedgemoor District Council
Sefton Council Active Sefton	Sefton Metropolitan Borough Council
COVID 19 Support	Sefton Metropolitan Borough Council
Sefton MBC	Sefton Metropolitan Borough Council
Selby College Student Admin	Selby College
LicensingRenewalReminder	Sevenoaks District Council
PlanningTextMessage	Sevenoaks District Council
Sevenoaks Electoral Services	Sevenoaks District Council
Electoral services – Sheffield City Council	Sheffield City Council
Track and Trace Sheffield City Council	Sheffield City Council
Sheffield Health & Social Care	Sheffield Health and Social Care NHS Foundation Trust
Sherbourne Medical Centre	Sherbourne Medical Centre
Manor Park Community Children's Centre	Sheringham Nursery School and Children's Centre
Sherwood Forest Hospitals	Sherwood Forest Hospitals NHS Foundation Trust
SaTH COVID 19 Testing Service	Shrewsbury and Telford Hospital NHS Trust